

FACULTY ALLOWANCE

Issued: 1 May 1992

Revised: 1 May, 2001, 2007, 2012

Eligibility: Full-time faculty members of Huron College on Limited Term, Probationary and Tenured appointments are eligible for the faculty allowance.

Amount: Effective 1 May 2012: \$1680 [and thereafter as per negotiated Agreement between HUCFA and HUC]

Purpose: To support expenditures relating to professional activities including serial subscriptions, book purchases, equipment purchases, research trips and related costs, conference attendance, professional development courses and any such other professional development activities. All expenditures require approval of the appropriate Dean. Membership dues and other expenses for which personal tax deductions will be claimed are ineligible.

Application Procedures And Documentation

Application for Faculty Allowance disbursements must be made to the appropriate Dean in accordance with approved application and accounting procedures. Original itemized receipts must be provided. A master account of Faculty Allowance expenditures will be retained in the College Accounting office.

Carry-over Provisions:

Faculty Allowances may be carried over from one fiscal year to the next to a maximum value of the sum of two consecutive annual Faculty Allowance amounts. Excess carry-over will revert to the general operational funds of the College.

Chairperson's [Director's, Coordinator's Allowance – option to add to Faculty Allowance:

Department Chairpersons, Directors, and Program Coordinators may have their Chair's [or Director's or Coordinator's] allowance added to their faculty allowance. The carry-over provisions are as stated above except that the maximum value equals two consecutive annual Faculty plus Chair's [or Director's or Coordinator's] Allowances.